



Accounting Solutions, LLC

Business Name _____

Owner Name _____

Tax Year _____

Business EIN _____

Business Type: Sole Proprietor S-Corp Partnership C-Corp

Accounting Method : Cash Accrual

Income	
Gross Income	\$
Returns or Refunds	\$
Other Income	\$

COGS	
Inventory at Beginning of the Year	\$
Inventory at End of the Year	\$
Product Purchases	\$
Materials and Supplies	\$
COGS Labor	\$

Actual Vehicle Expenses	
Fuel	\$
Repairs and Maintenance	\$
Insurance – Vehicle	\$
Registration and License Fees	\$
Lease Payments – Vehicle	\$
Interest – Vehicle	\$

Vehicle Information

Vehicle Make / Model	
Vehicle Year	
Date Placed in Service	
Total Miles Driven 2025	
Business Miles	
Personal Miles	
Business Use Percentage	

Business Use of Home

Square Footage of Home	\$
Square Footage of Office	\$
Percentage of Home Used for Business	\$
Home Office – Rent or Mortgage Interest	\$
Home Office – Utilities	\$
Home Office – Insurance	\$
Home Office – Repairs and Maintenance	\$
Home Office – Property Taxes	\$

1237 Front Street, Conway, AR 72032

www.jsaaccountingsolutions.com

501-607-5790



Accounting Solutions, LLC

Auto Mileage Documentation:	Yes	No
Is another Car for personal use?		
Do you have evidence to support your mileage information from above?		
If "Yes" is this evidence written in a log?		

Business Equipment Purchase or Sale				
Equipment Description	Date of Purchase	Cost	Date of Sale	Cost

Federal, State and Local or Other Estimated Taxes Paid				
	Federal Amount	Date	State Amount	Date
First Quarter				
Second Quarter				
Third Quarter				
Fourth Quarter				

Business Expenses on next page.

1237 Front Street, Conway, AR 72032

www.jsaccountingsolutions.com

501-607-5790



Accounting Solutions, LLC

Business Expenses	
Advertising	\$
Legal and Professional Services	\$
Travel	\$
Bank Fees and Charges	\$
Meals	\$
Charitable Contributions	\$
Office Supplies	\$
Cleaning / Janitorial	\$
Office Expense	\$
Commissions and Fees	\$
Licenses and Fees	\$
Contract Labor	\$
Postage or Freight	\$
Employee Benefit Programs	\$
Professional Education and Training	\$
Dues or Subscriptions	\$
Rent or Lease – Machinery / Equipment	\$
Rent or Lease – Office / Storefront	\$
Insurance (Other Than Health)	\$
Utilities	\$
Internet Service	\$
Telephone	\$
Security	\$
Repairs and Maintenance	\$
Interest – Business Credit Cards / Loans	\$
Salaries and Wages	\$
Health Care Plans – Employees	\$
Health Care Plans – Owner	\$
Payroll Taxes	\$
Property Taxes	\$
Sales Taxes	\$
Management Fees	\$
Tools	\$
Uniforms	\$
Parking and Tolls	\$

Client Signature

Print Name

Date

1237 Front Street, Conway, AR 72032

www.jsaaccountingsolutions.com

501-607-5790



Accounting Solutions, LLC

939 Locust St, Conway, AR 72034

www.jsaccountingsolutions.com

501-607-5790